



Commonwealth of Massachusetts
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL
AND WETLANDS MANAGEMENT DISTRICT**

118 Tenney Street
Georgetown, MA 01833
Phone: (978) 352-2800
www.nemassmosquito.org



Operations

Barry Noone: *District Director*
Kimberly A. Foss: *Entomologist*
Robyn A. Januszewski: *IT Coordinator / Biologist*
Katelynn E. King: *Wetlands Project Coordinator*

Commissioners

John W. Morris, CHO: *Chair*
Vincent J. Russo, MD, MPH: *Vice Chair*
Paul Sevigny, RS, CHO
Joseph T. Giarrusso, Conservation Officer
Rosemary Decie, RS

Northeast Massachusetts Mosquito Control and Wetlands Management District (NEMMC)
Commissioner's Meeting June 9, 2022.

Pursuant to an Order Suspending Certain Provisions of G.L. c. 30A, § 20 issued by the Governor on March 12, 2020, amended on June 16, 2021. This meeting is being held in-person with public Zoom access.

In attendance: Chairman John Morris, Commissioners Vincent Russo, Paul Sevigny (via Zoom), Joseph Giarrusso and Rosemary Decie. District Director Barry Noone, Budget Adviser John Moak, IT Coordinator Robyn Januszewski, Entomologist Kim Foss, Field Crew Supervisor Andrew Sheehan (via Zoom), Office Manager Jennifer Sforza, Seasonal Field Tech. Victoria Ambriafi, and BOH Revere Hajar Bichou.

1. Call to order - Meeting called to order by John Morris at 9:02 AM
2. Review and approval of April 14, 2022 minutes
 - a) Motion: Vincent Russo
 - b) Second: Rosemary Decie
 - c) Vote: 4 yes 1 absent
3. Full time employees
 - a. NEMMC is requesting to hire two full time Assistant Field Technicians, one in July 2022 and another within the next year or so.
 - b. District Director Noone explained that he would like the first position be filled by our current third year Seasonal Field Technician, Ms. Victoria Ambriafi. Victoria is very valuable to the District, fluid in all aspects of duties, great attitude and works well with others.
 - c. 2nd position will be filled at the District Director's discretion, at this time the District will evaluate and bring on another full-time employee as deemed necessary.
 - a) Motion: To approve the hiring of (2) two Assistant Field Technicians. Salary shall be starting annually at \$54,405.62 as listed on the Salary Scale for FY2023, approved at the April 14, 2022 District Commission meeting.
 - a) Moved: Joseph Giarrusso
 - b) Second: Vincent Russo
 - c) Vote: 4 yes 1 absent

- Committed to a partnership of the principles of mosquito control and wetland management -

- b) Motion: To approve the hiring of Victoria Ambrifi as an Assistant Field Technician effective July 1, 2022. Salary shall be starting annually at \$54,405.62 as listed on the Salary Scale for FY2023, approved at the April 14, 2022 District Commission meeting.
 - a) Moved: Joseph Giarrusso
 - b) Second: Vincent Russo
 - c) Vote: Passed 4 yes 1 absent
- 4. (7) seven-year step increase for Entomologist, Kimberly Foss, effective 8/16/22
 - a. Ms. Foss is due the seven-year step increase on August 16, 2022.
 - a) Motion: That Kimberly Foss be approved for her seven-year salary step increase effective August 16, 2022. Compensation shall be \$99,120.84 annually as listed on the Salary Scale for FY2023 approved at the April 14, 2022 District Commission meeting.
 - b) Moved: Joseph Giarrusso
 - c) Second: Rosemary Decie
 - d) Vote: Passed 4 yes 1 absent
- 5. FY23 Budget – brief update
 - a. FY23 NEMMC budget was certified on May 16, 2022 by SRB, including a 3% increase
 - b. Mr. Noone handed out a summary page to the Commissioner’s noting which line items reflect the increase to the budget.
 - c. Discussion on cost saving and efficiency.
 - a) Thoughts to barrier spray certain member communities to save on weekly adulticiding of numerous public areas i.e., parks and ball fields.
 - a) Barrier would have a longer lasting residual of up to 3 weeks, controlling rising fuel costs
 - b) The BOH checklists have yielded the greatest barrier requests ever
 - d. Boards of Health
 - a) Rotating schedule in reaching out to member Boards.
 - b) Winthrop has voted to allow residential adulticiding requests
 - c) Revere is aware residents are required to make the service requests so that NEMMC can pinpoint areas of concern and treat accordingly
 - d) Chairman Morris noted is it important to follow up with facilities employees as well. Find out who is in charge of certain areas.
 - e) Mr. Noone noted NEMMC keeps an updated contact list to include personal phone numbers down to the individuals who unlock gates.
 - f) Mr. Moak stated the Zoom meeting earlier this year with BOH and DPW went well, stimulating new contacts.
 - g) Mr. Morris inquired about any EEE predictions.
 - a) Ms. Foss explained we may see EEE & WNV, NEMMC is ready for whatever may come. There is no way to predict what virus may come.
 - b) As of now NEMMC looks the same as the rest of the MCDs in the state, mostly dry.
 - h) Discussion on reminder emails being sent to BOH on who to contact should virus be found per town. Mr. Noone explained the State lab will contact Ms. Foss or himself either way. The BOH are contacted and, should actions need to be taken, Ms. Liakos will send the appropriate information.

- i) NEMMC invested in some translated documents; Residential Adulticiding FAQs and Application Notice for schools into Spanish.
- j) Ms. Foss went over condensed BMP, 4 pages now onto 1 page. Simpler to understand and explains what is found for virus = what services will be available.

6. District Director (6) month review

- a. Chairman Morris went over the evaluation form and responses received.
 - a) District Director Noone successfully completed his six-month probationary period.

6a. Sidebar Topics

- a. Chairman Morris discussed a calendar sent to municipalities outlining NEMMC functions.
 - a) Calendar to note when surveillance, catch basins, barrier treatments as well as adulticiding begins and ends
 - b) Ms. Foss will add to the BMP
- b. Mr. Moak briefly went over the Greenhead and Wetlands accounts, explaining the reserves are being built back up. Having the rollovers healthy allow for capitol purchases and/or repairs of appropriate equipment used for each specialized area.
- c. Gloucester rejoined the Greenhead program. 20 traps this year and 58 for 2023.
- d. Mr. Noone noted that some municipalities have shown interest in joining the District, however, want Al a Carte services. This is not an option due to budgeting
- e. The Mosquito Control for 21st Century Task Force has completed the study. Information and recommendations have been sent to be voted on. All District Directors are working closely with SRB during this process.
- f. Discussion for next year NEMMC reaching out Boards of Health to be added on agendas rather than waiting to be contacted. NEMMC should reach out in January allowing time to meet before the busy season.
- g. Mr. Moak went over a social media post that was citing incorrect information specifically on the greenhead traps. The town's Mayor contacted Mr. Noone inquiring on the accuracy of the social media statements. NEMMC responded immediately with correct information and education. Ms. Foss noted whenever questions or concerns come in NEMMC provides swift responses with accurate material and answers.
- h. Wage scale to be revisited. Specifically, between 1-year and 3-year steps as well as incentive for employees who have been employed 15, 20, 25 years. A proposal will be put together and presented at the next Commissioner's meeting.
- i. COVID essential worker \$500.00 payment from the State. Mosquito Control Districts were deemed essential at the beginning of the pandemic, however SRB was denied the payment for employees.

7. Commissioner's Quarterly Meetings

- a. Meetings tentatively will be held in April, June, October, and November. Months coincide with the seasons for NEMMC.
 - a) Meetings scheduled for
 - a) October 13, 2022
 - b) November 10, 2022
 - c) 2023 meeting dates will be decided at the November meeting.

8. Other Business – None

9. Public Comment/Input- None

10. Meeting adjourned at 10:07am

- a. Next meeting 9:00am October 13, 2022 - held in person NEMMC with public Zoom access.