



**Commonwealth of Massachusetts**  
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL  
AND WETLANDS MANAGEMENT DISTRICT**

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Georgetown, MA 01833  
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[www.nemassmosquito.org](http://www.nemassmosquito.org)



**Operations**

Barry Noone: *District Director*  
Kimberly A. Foss: *Entomologist*  
Robyn A. Januszewski: *IT Coordinator / Biologist*  
Katelynn E. King: *Wetlands Project Coordinator*

**Commissioners**

John W. Morris, CHO: *Chair*  
Vincent J. Russo, MD, MPH: *Vice Chair*  
Paul Sevigny, RS, CHO  
Joseph T. Giarrusso, Conservation Officer  
Rosemary Decie, RS

Northeast Massachusetts Mosquito Control and Wetlands Management District (NEMMC)  
Commissioner's Meeting April 14, 2022.

Pursuant to an Order Suspending Certain Provisions of G.L. c. 30A, § 20 issued by the Governor on March 12, 2020, amended on June 16, 2021. This meeting is being held in-person with public Zoom access.

In attendance: Chairman John Morris (via Zoom), Commissioners Vincent Russo, Paul Sevigny, Joseph Giarrusso and Rosemary Decie (via Zoom). District Director Barry Noone, Budget Adviser John Moak, IT Coordinator Robyn Januszewski, Entomologist Kim Foss, Field Crew Supervisor Andrew Sheehan (via Zoom), Office Manager Jennifer Sforza, and BOH Amesbury Ms. Deb Ketchum,

1. Call to order - Meeting called to order by John Morris at 9:02 AM
2. Review and approval of November 18, 2021 minutes
  - a) Motion: Paul Sevigny
  - b) Second: Joseph Giarrusso
  - c) Vote: Passed unanimous
3. FY23 Budget- requesting 3% increase over FY22
  - a. Salaries increasing- working on bringing our FTEs back up to 10.2.
  - b. Aerial larviciding cost increase is significant- JBI increases are considerable to include:
    - a) Mobilization charge \$3,000 per event
    - b) 19% Fuel surcharge + \$1.10 per acre increase
  - c. Pesticide (20% increase), materials, parts, fuel/energy (increase approximately 30%), and even paint.
  - d. Chairman Morris requested a summary document going over everything District Director Noone went over.
  - e. Final FY23 budget will be submitted to SRB for certification on May 16, 2022
    - a) Mr. Moak noted that the bottom line for NEMMCs FY23 budget will remain the same, however we will be moving funds around within the budget to cover the areas showing significant increases (energy/fuel etc.).
  - f. Commissioner Giarrusso questioned if 3% will be sufficient for FY23
    - a) Mr. Moak stated FY23 will be okay. However, FY24 will prove challenging. Specifically, with retirement costs increasing.

- Committed to a partnership of the principles of mosquito control and wetland management -

#### 4. FY22 Budget

- a. Anticipated rollover going into FY23 is \$285,000
- b. FY22 rollover was utilized in purchasing an excavator outright
- c. Colorado has been ordered – ETA sometime within 52 weeks and is accounted for in FY23 budget
- d. 2022 pesticides for the season have been purchased.
  - a) 12AS is left to purchase after 7/1/22 for aerial applications
- e. Salary line will be low to end FY due to unfilled positions
  - a) 3 seasonal employees were requested, 1 has been filled.
    - a) Ops team will be jumping in to cover
  - b) 2 applicants- Statewide shortage for employees not just a MCD issue.
  - c) NEMMC is in better shape than other Districts

#### 5. District Updates

- a. Field Crew Supervisor was hired this spring. Mr. Andrew Sheehan was promoted.
- b. Victoria Ambrifi is back for her third season as a Contract Seasonal- already trained and jumped right in ready to work.
- c. Another interview for a Seasonal is scheduled for tomorrow.
  - a) Applicants have been from MA to NY
- d. Redesigned website- Barry, Kelsey and Jenn worked with CivicPlus
  - a) Resident friendly, easily access most important items/services
- e. Fleet has been downsized by removing (3) heavy equipment items through surplus at auction
  - a) Keeping the same level of mowing with the 2 machines we have.
  - b) Linkbelt was repainted and will be fitted with quick connect for implements.
    - a) Huge time saver from upwards of 4 hours to change implements
  - c) Jobs in the off season with the new equipment all went well. Newburyport, Peabody, Methuen, and others.
    - a) Commissioner Giarrusso regarding stated the Methuen job went very well. He will share aerial footage when it available.
  - d) Legislator communications went out to our District
    - a) Correspondence was a brief letter stating who we are, what we do and why NEMMC is important to the communities.
    - b) Photos were included with verbiage showing some of the services/projects over the past two years
- f. Gloucester resident, Mr. Quinn, approached NEMMC and City of Gloucester regarding rejoining the GHP.
  - a) NEMMC pulled records from 1984 to see historical placement of traps.
  - b) City approved 20 traps for the 2022 season, 38 more next season for a total of 58 traps
  - c) The GHP for Gloucester had an article published in the area newspapers
  - d) Essex does the same, not part of the MCD, but does participate in the GHP.
  - e) NEMMC is excited to be working with Gloucester once again to provide GHP services to the community.

6a. Board of Commissioner Written Monthly Updates

- g. Traditionally written updates are monthly and include who received licenses, oil changes and other mundane topics. Propose changing to quarterly written updates showcasing more important topics.
  - a) Motion the NEMMC Board of Commissioner's monthly Commission reports now be distributed on a quarterly basis.
    - a) Moved: Vincent Russo
    - b) Seconded: Paul Sevigny
    - c) Vote: Passed unanimous

6b. Board of Commissioner's Monthly Meetings

- h. Chairman Morris would like to discuss changing from monthly meetings to quarterly. If a meeting is needed in between we can certainly have one.
  - a) Motion the NEMMC Board of Commissioner's monthly meetings now be held quarterly.
    - a) Moved: Joseph Giarrusso
    - b) Seconded: Vincent Russo
    - c) Vote: Passed unanimous
- i. Chairman Morris will meet with Mr. Noone and Mr. Moak to go over the schedule and which months work best. Reiterated, should something come up that demands a meeting, one will be scheduled outside of the quarterly meetings.

7. COLA – 1.5%

- a. Requesting 1.5% COLA increase effective 7/1/22 for all permanent staff. Mr. Morris questioned how did we come up with 1.5%? Mr. Noone explained NEMMC is being fiscally responsible by breaking up the COLA by 1.5% which was effective 1/1/22, and the other 1.5% effective 7/1/22 for FY23. Mr. Morris noted that 1.5% does not meet actual COLA costs currently. Mr. Giarrusso noted that 3% is generous as most communities are granting a 2% COLA increase. Confirmed the 1.5% COLA has been accounted for in the FY23 budget.
  - i. Motion to adopt a new salary scale effective July 1, 2022, that reflects a 1.5% COLA increase for all permanent staff.
    - 1. Moved: Joseph Giarrusso
    - 2. Seconded: Vincent Russo
    - 3. Vote: Passed unanimous

8. District Director

- a. Mr. Noone's six-month review is coming up in June.
- b. Barry will send out to the Commissioner's the MDAR review form via email.
- c. May not need a separate meeting for the review but will incorporate into the next meeting.

9. Other Business

- a. Next meeting will be June 9, 2022. Confirmed everyone is available at 0900 to be held at NEMMC with Zoom access for the public.
  - i. Discussions to include the FY23 budget
  - ii. Summer operations
  - iii. Mr. Noone's review
- b. Opt-Out for 2022 sent by EEA to towns and cities.

- i. SRB Opt-out for aerial applications for virus has changed since last year. The box to check off if a community was part of a MCD has been removed.
- ii. This year municipalities chose to opt-out of SRB spraying only, even if a member of a MCD, they need to come up with own public education and outreach.
- iii. Mr. Noone had a meeting and understands, any member community's NEMMC services will not be changed in anyway if the community chooses to opt-out of SRB's aerial application for virus. NEMMC can share public educational resources with any district member, but it will not guarantee an opt-out approval.
- iv. SRB would conduct aerial applications should usual NEMMC measures for virus not be enough as we saw back in 2019. For the public health of the Commonwealth, SRB may step in to control a virus outbreak.
- v. Mr. Noone asked State about special funding should there be an outbreak causing SRB to perform applications in our District. Pesticide, airplane/helicopter, NEMMC employees' wages to assist and DPH testing are all reimbursed to the District. Separate budget for these services and emergency funding is available by the State.
- vi. Swampscott and Marblehead are considered low, NEMMC has 26 high, 5 low and 1 moderate community in our District. Ratings done by EEA, NEMMC is not privy to the criteria used for ratings. Possibly historical virus data was used.
- vii. Mr. Moak noted that a few years ago during a high EEE season, NEMMC had considerable expenses for OT and pesticides which were not reimbursed by SRB. The virus outbreak at the time was not severe enough to warrant SRB applications. This is another reason why a minimum of a 10% rollover is essential.
- viii. Mr. Noone added that should our District experience a monumental year, causing pesticides and wages to be depleted, there is an option to apply for additional funding through SRB to cover those outbreaks.
- ix. Continuing on the opt-out, Mr. Noone went over a 'certificate of public hazard' is what would trigger SRB to conduct aerial applications. If a municipality was granted an opt-out, there would be no SRB applications. Should something above and beyond need to be done, it would be like COVID, where the Governor could issue orders regarding a possible public health threat. As updates come down, Mr. Noone will pass along to our District communities.

#### 10. Public Comment/input

- a. None

#### 11. Adjournment

- a. Motion to adjourn at 0937.
- b. Moved: Joseph Giarrusso
- c. Seconded: Paul Sevigny
- d. Vote: passed unanimous

Next meeting June 9, 2022 at 0900